



**The Hon. Anthony Roberts MP**

Minister for Planning, Minister for Housing, and Special Minister of State

## Meeting Disclosure Form

**Public Disclosure:** To increase transparency, NSW Government Policy requires certain details of meetings held with the Minister to be publicly disclosed on a quarterly basis. The policy (*Publication of Ministerial Diaries*) is available at [www.dpc.nsw.gov.au](http://www.dpc.nsw.gov.au).

**To comply with this policy, we require this form to be completed and submitted prior to the date of the meeting.**

You do not need to complete this form if the meeting is purely party-political or citizens' electorate matters.

The information provided in those parts of the table below marked with an asterisk may be disclosed; the other information will not be published and is requested to help us to organise the meeting.

Proposed Meeting Summary	
Proposed date of meeting *	
Name of organisation(s) *	
Name(s) of individuals who will be attending and their positions*	
Name of third party lobbying firm and personnel (if attending)*	
Purpose and topic of meeting*	
Contact information	
Point of contact to confirm/arrange meeting: (Name, phone number, email)	
Point of contact on day of meeting: (Name, phone number, email)	

**If the purpose of the meeting is to discuss government policy, legislation or decision-making, you must complete the declarations below.**

- I understand that the information contained in this form and marked with an asterisk is published in a quarterly list of meetings held by the Minister on the Department of Premier and Cabinet website in accordance with NSW Government Policy.
- I agree this information does not contain market sensitive information or other information for which there is an overriding public interest against disclosure as defined in the *Government Information (Public Access) Act 2009*.
- I/we agree to abide by the attached Ethical Standards.

By accepting this meeting, my organisation and its representatives consent to the public release of the information contained in this form and marked with an asterisk. I am authorised to complete this form on my organisation's behalf.

**Name:**

**Position:**

**Date:**

If you believe that there is an overriding public interest against disclosure of any of the meeting summary information in this form, marked with an asterisk, please contact the Minister's Office prior to the meeting - [office@roberts.minister.nsw.gov.au](mailto:office@roberts.minister.nsw.gov.au)

/02 8574 5600